



Jesse Jays

L A T I N I N S P I R E D K I T C H E N

Job Title: Restaurant Support Staff (Host, Bussing, and Expo)

Position Overview: As a vital part of our restaurant team, the Restaurant Support Staff plays a key role in creating a seamless and enjoyable dining experience for our guests. This multifaceted position encompasses hosting, bussing, and expo duties, allowing you to be involved in various aspects of restaurant operations and guest satisfaction.

Key Responsibilities:

1. Hosting:

- Warmly greet guests upon arrival and provide a friendly and inviting first impression.
- Manage the reservation system, seating guests efficiently, and accommodating special requests.
- Maintain a clean and organized host stand, ensuring it is well-stocked with necessary supplies.

2. Bussing:

- Clear and reset tables promptly after guests leave to prepare for new arrivals.
- Dispose of used tableware, glassware, and other debris while maintaining a clean and presentable dining area.
- Assist servers with refilling water glasses and delivering beverages to tables as needed.

3. Expo:

- Work closely with the kitchen team to ensure timely and accurate food preparation and delivery.
- Verify the quality and presentation of each dish before it leaves the kitchen.
- Organize and coordinate food orders to ensure they reach the correct tables and guests.

4. Guest Assistance:

- Respond promptly and courteously to guest inquiries and requests, providing helpful information about the menu and restaurant services.
- Address guest concerns and escalate them to management, if necessary, to ensure prompt resolution.

5. Team Collaboration:

- Collaborate with servers, kitchen staff, and management to maintain smooth restaurant operations and exceptional guest service.
- Foster a positive and supportive team environment to enhance overall teamwork and efficiency.

6. Cleanliness and Sanitation:

- Adhere to proper food safety and hygiene practices, following health and safety regulations.

- Maintain cleanliness and organization in work areas, including expo stations and bussing stations.

7. Upselling:

- Assist in promoting specials, upselling menu items, and maximizing the guest experience to drive revenue.

Requirements:

- Previous experience in a restaurant or hospitality environment is preferred but not required.
- Excellent communication and customer service skills.
- Ability to work in a fast-paced and high-volume restaurant setting.
- Strong teamwork and collaboration skills.
- Attention to detail and ability to prioritize tasks effectively.
- Flexibility to work varying shifts, including weekends and holidays.
- Physical stamina to stand, walk, and lift for extended periods.

Join our team as Restaurant Support Staff and be an integral part of delivering exceptional dining experiences to our valued guests. If you are enthusiastic, dedicated, and enjoy working in a dynamic restaurant environment, we invite you to apply for this versatile and rewarding role.